

KIMO UK CONSTITUTION

Adopted at the Board meeting on 29th November 2019

Article 1

The name of the organisation is: KIMO UK that operates as a formal National Network under the auspices of Kommunenes Internasjonale Miljøorganisasjon (KIMO International) Local Authorities International Environmental Organisation and therefore is governed by the statutes of KIMO International.

Article 2

The objectives of KIMO UK are to:

- (a) Exchange information on effective pollution prevention and cleaning up operations and sustainable development.
- (b) Lead by example by improving regional marine environments.
- (c) Lobby national Governments, the European Commission and others to take effective actions on issues affecting Northern Seas.
- (d) Make joint representations against threatening proposals.
- (e) Undertake demonstrative environmental projects.

Article 3

Each member of KIMO UK shall undertake to meet the objectives outlined in Article (2).

Article 4

Full Membership of KIMO UK shall be open to:

- Local government bodies in the United Kingdom, whether or not their area has a Northern Seas coastline. Local government is as defined by UK National law.
- Organisations whose main objectives are in sympathy with those of KIMO UK are able to affiliate as associate members subject to the approval of the KIMO UK Board (“the UK Board”).

Article 5

The highest authority of KIMO is the KIMO “International Assembly of Delegates” (“the Assembly”), which shall be responsible for determining matters of policy for KIMO and shall be held annually.

Article 6

Each KIMO UK Member Authority is entitled to appoint two delegates comprising one Councillor and one officer to “the UK Board”. The appointed officer from each member authority may participate in

KIMO UK meetings but will not have voting rights. Should a KIMO UK board member be unable to attend a KIMO UK board meeting, a suitable substitute from the same authority may be sent in their place with notice of this change given to the KIMO UK Co-ordinator.

Article 7

“The UK Board” elects a Chairman and Vice Chairman at the first meeting of the financial year. The elected term for both Chairman and Vice Chairman is two years.

Article 8

“The UK Board” will meet four times per year and will be chaired by the elected KIMO UK Chairman. Should the KIMO UK Chairman or Vice Chairman be unavailable to Chair a board meeting, he/she are to arrange for a substitute chair from “the UK Board”. The location of “The UK Board” meetings should be rotated between member authorities in order to distribute the travel distance evenly over the year for each member where possible.

Article 9

“The UK Board” shall meet whenever requested by the Chairman or the KIMO UK Co-ordinator, or as determined by a majority of “the UK Board”. The UK Co-ordinator should forward minutes of these meetings to the KIMO International Board and all UK members.

Article 10

The KIMO UK Chairman, in addition to chairing KIMO UK board meetings, is also the KIMO UK representative at KIMO International board meetings.

Article 11

All members of “the KIMO Board” can attend KIMO International’s annual delegate meeting.

Article 12

The day-to-day functions of KIMO UK are performed by a UK Co-ordinator, appointed by “the UK Board”. “The UK Board” also decide the location of the UK Co-ordinator. A period of six months’ notice shall be required should the UK Co-ordinator be changed. The UK Co-ordinator shall have voice but no vote at:

- (i) Meetings of the International Assembly of Delegates;
- (ii) Meetings of “The UK Board”;
- (iii) National Conventions and Meetings.

Article 13

Each Local Authority that affiliates with KIMO UK shall pay an annual subscription fee to both KIMO International and KIMO UK as laid down in a schedule of membership fees that is agreed on an annual basis. The UK Co-ordinator shall be responsible for collecting and administering membership ensuring that the international subscription is forwarded to the International Secretariat yearly.

Article 14

The KIMO UK financial year will run from 1st April to 31st March of the following year.

Article 15

The UK Co-ordinator is authorised to hold and operate any Bank Accounts that are necessary for KIMO UK to perform tasks in furtherance of its objectives. The UK Co-ordinator is required to submit audited accounts annually as required by UK law to "the UK Board". Signatories to all KIMO accounts must be authorised by "the UK Board" prior to their names being submitted to the relevant banks.

Article 16

Any Local Authority member may give 3 months' notice to the UK Co-ordinator of their intention to cease membership of KIMO UK. Cessation of membership during the financial year does not entitle the member to any refund of membership fees already paid for the year of cessation.

Article 17

In the event of KIMO UK being dissolved any funds remaining after its debts and liabilities have been settled will be applied to a purpose or organisation whose objects correspond with those of KIMO UK, as determined by a final, Exceptional Meeting of "the UK Board".

Article 18

Amendment of Constitution

This Constitution once adopted may be changed only at a regular UK Board of Directors Meeting or at a Special General Meeting of "the UK Board" and by a majority of not less than two-thirds of the voters present and entitled to vote. Notice of any proposed amendment must be given to the UK Coordinator not less than 21 days before a UK Board meeting.